

**APPLICATION FOR:  
PEDDLER/SOLICITOR  
DOOR-TO-DOOR SALES**

Old Lycoming Township  
1951 Green Avenue  
Williamsport, PA 17701  
Phone 570-322-6906, Fax 570-322-5347

These forms are to be submitted with the following fee:

Peddler   
Solicitor   
Door-To-Door Sales

Permit Fees  
One Day - \$20.00  
One Week - \$50.00  
One Month - \$100.00

*(Checks made payable to Old Lycoming Township, you can use cash or credit card for payment.)*

*Note: The fee is not pro-rated and is non-refundable.*

**ALL ACTIVITY MUST CONFORM TO THE FOLLOWING RESTRICTIONS:**

1. **This permit is valid only for the date or range of dates specified.**
2. **Business must be conducted between 9:00 AM and 7:00 PM. No business may be conducted on Sundays or legal holidays.**
3. **Peddlers and solicitors may not occupy a fixed location on any street or sidewalk.**
4. **Peddlers and solicitors may not use noise-making devices of any type to announce their presence.**
5. **Peddlers and solicitors must show this license upon request.**

*As an applicant, I hereby give my consent for a personal background investigation, to include a criminal history check, to be used in the determination of whether my application is to be approved.*

\*\*\*Permit will be issued for the day(s) specified once the application has been approved \*\*\*

**Applicant Information**

First Name	Middle Name	Last Name	Date of Birth:
Local Address			
Permanent Address			
City/State/Zip			
Home Telephone #		Business Telephone #	

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Driver's License Number	State	Social Security #
Name of Employer		Address of Employer
Phone Number of Employer:		
Vehicle Make/Model		Year/License Plate #:
Goods/Services For Sale:		
Day(s)/Time(s):		Location:

**Physical Attributes**

Sex                      Race                      Height                      Weight                      Eye Color                      Hair Color

Have you ever  used or been known by a name (ex: maiden name) other than the name on your government issued identification?    YES     NO  *If yes*, list each name used:

Have you been convicted of any felony, gross misdemeanor, misdemeanor or violation of any municipal ordinance, other than a minor traffic offense?    YES     NO

*If yes*, provide date, location, type of violation and disposition:

**CERTIFICATION OF APPLICATION:**

*I/we certify that the statements made in this application are true and correct and understand that false statements herein are made subject to the penalties of PA C.S. Section 4940 relating to unsworn falsifications to authorities.*

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Zoning Officer Signature**

\_\_\_\_\_  
**Dates Valid**

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**OFFICIAL USE ONLY**

<b>Tax Parcel #</b>		<b>APPROVED</b> ____
<b>Zoning District</b>		<b>DENIED</b> ____
<b>Check/Receipt #</b>		<b>Logs Updated</b> ____
<b>Permit #</b>		

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**Zoning Officer Signature**

**Date**

**NOTES**

# **APPLICATION FOR: PEDDLER/SOLICITOR DOOR-TO-DOOR SALES**

## **Old Lycoming Township Codified Ordinance Section 13-101 Transient Retail Businesses**

### **§13-101. License Required.**

Except as hereinafter provided, it shall be unlawful for a transient salesperson or vendor as hereinafter defined to sell products, merchandise or any tangible personal property in or along a public street or a public parking lot without first obtaining a license from the Township Secretary or his or her designate.

*(Ord. 123, 7/8/1986, §1)*

### **§13-102. Denial of License.**

Licenses may be denied should it be determined that after consultation with the Old Lycoming Township Police, other public official, firemen or any other person that a public health or safety concern exists or if the licensee causes any risk whatsoever to the health, safety and welfare of the Township residents or other persons present in Old Lycoming Township. *(Ord. 123, 7/8/1986, §2)*

### **§13-103. License Fee Exceptions.**

1. No license fee shall be charged under this Section:

- A. To farmers selling their own produce.
- B. For the sale of goods, wares and merchandise donated by the owner thereof, the proceeds of which are to be applied to any charitable or philanthropic purpose.
- C. To any manufacturer or producer in the sale of bread and bakery products, meat and meat products, or milk and milk products; but all persons exempt hereby from payment of the license fee shall be required to register with the Township Secretary and to obtain a license without fee. Provided, further, any person dealing in one or more of the hereinabove mentioned exempted categories, and selling other goods, wares or merchandise not so exempted, shall be subject to the payment of the license fee fixed by this Section for his activity in connection with the sale of goods, wares and merchandise not in such exempted categories.
- D. For any vendor participating in an Old Lycoming Township governmental or Old Lycoming Township Volunteer Fire Company sponsored functions.
- E. Flea markets must be set upon established business properties. The owner of the business property upon which the flea market(s) are operating must obtain a transient vendors permit, which will cover all transient vendors at the flea market on the business property.

2. The Zoning Officer has the authority to exempt from payment of the license fee, but not from registering with him, persons working without compensation and selling goods, wares and merchandise for the sole benefit of any nonprofit corporation. Provided, further, every license issued under the provisions of this Part shall be issued on an individual basis to persons engaging in such business; every individual shall obtain a separate license, issued to him in his name; and the license fee hereby imposed shall be applicable to every such individual license. [*Ord. 231*] *(Ord. 123, 7/8/1986, §3; as amended by Ord. 231, 10/14/2008)*

### **§13-104. Exhibition of License.**

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In addition to paying the license fee hereunder, each transient salesperson shall further be required to exhibit his license upon request of any person. No transient salesman or vendor shall sell any product not mentioned in the license and the selling shall be between the hours of 9 a.m. and 8 p.m., prevailing time.

*(Ord. 123, 7/8/1986, §4)*

## **§13-105. Suspension of License.**

Any licensee under this Part may be suspended at any time by the Zoning Officer for violating any of the provisions of this Part or for giving false information on application of license hereunder. Appeals from suspension may be made 10 days hereafter to the Board of Supervisors of Old Lycoming Township. No part of the license fee shall be refunded to persons whose license has been suspended and upheld before the Township Supervisors hearing. *(Ord. 123, 7/8/1986, §5; as amended by Ord. 231, 10/14/2008)*

## **§13-106. Fee.**

No license shall be issued under the Part until the proper fee in the amount as established from time to time by resolution of the Board of Supervisors shall have been paid to the Township of Old Lycoming which shall be for the use of the Township to defray administrative and enforcement costs. *(Ord. 123, 7/8/1986, §6; as amended by Ord. 231, 10/14/2008)*

## **§13-107. Fixed Locations Prohibited.**

No person licensed shall set up in a fixed position closer than a distance of 10 feet to any right of way of any public streets. *(Ord. 123, 7/8/1986, §7)*

## **§13-108. Definitions.**

The transient salesman or vendor is a person, male or female, natural or corporate, who sells or offers for sale any personal property of any kind, including goods, wares, services, merchandise for future delivery, in and upon any streets or sidewalks of the Township in or near any right-of-ways or any public parking areas, and who does not intend to become and does not become a permanent merchant of the Township. *(Ord. 123, 7/8/1986, §8)*

## **§13-109. Penalty.**

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, or other maximum as established by State law, to a term of imprisonment not to exceed 90 days. Each day that a violation of this Part continues or each Section of this Part which shall be found to have been violated shall constitute a separate offense. *(Ord. 123, 7/8/1986, §10; as amended by Ord. 231, 10/14/2008)*